

**Adult Education Advisory Committee**  
**February 11, 2004**  
**Utah State Office of Education**  
**Room 241**  
**10:00 A.M. – 12:30 P.M.**

**Approved Minutes**

**PRESENT:** Members: Kim Dohrer (Chair), James Andersen, Edith Mitko, Paula Oakey, , Suzette Martellaro, Steve Norton, Don Carpenter, Don Uchida, Dave Steele, Shauna South, Jeff Galli, and Gail Burningham (secretary)

**EXCUSED:** Sandi Grant, Cindy Krueger (Chair Elect), Art Waller, and Doug Ludvigson.

**Welcome and Introductions**

The Adult Education Advisory meeting was held February 11, 2004 at the Utah State Office of Education in Room 241. Kim Dohrer gave a welcome and had everyone introduce him or herself and state the group they represent.

**Approval of the Minutes**

The minutes from the January 14, 2004 meeting was reviewed. Steve Norton made the motion to approve the minutes and Suzette Martellaro seconded the motion. The minutes were approved.

**Election of New Chair**

Edith Mitko nominated Jim Anderson as the chair of the Advisory Committee. Don Carpenter seconded the motion and the motion passed unanimously.

**Legislative Update**

Dave said that Senator Stevenson and Snow felt that districts were using adult education funds as a cash cow. The districts would send students that did not do well in school to an adult education program. Kim said that one of her teachers had spoken with a member of the legislature who was unaware of adult education funding cuts. Another legislature member wants the adult education funding to go to Workforce Services. As an advisory committee a letter could be written to the legislature to let them know that there was a 2.6 million dollar cut in funds. The committee was invited to go to the legislature and pass out the "Why get a GED" video. Dave reported that the Daily Harold wrote a positive article about adult education.

**Day on the Hill Planning Follow-Up Actives**

- February 2<sup>nd</sup> was the interview with the Deseret News. They were sensitive to our needs and could be a voice for those in need of adult education.
- Feb 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> originally planned day for walk way and tour. The date will be February 26<sup>th</sup> so the walkway tour will not take place.
- February 13<sup>th</sup> is the web site dead line to send information to Cliff Lyons for the walkway. Jim reported that presently they have large posters with several students and smaller ones that have one picture. Some posters will be outside and some inside.
- February 17<sup>th</sup> is the press release date to let the public know of funding needs and about "Day on the Hill" actives.

- February 26<sup>th</sup> Citizens Day. The names of students who will to attend the legislature on Citizens Day were given. Jeff will recruit two students from South Sanpete. Students should be there at 8:30 a.m. for coaching on the information that is appropriate to discuss with the legislature. It was suggested that students tell their stories (how the programs has helped them and what their needs are) and not discuss funding. Legislators who are not in favor of reinstating funding should be the ones targeted by the students.
- Kim Dohrer and Steve Norton are working on letters to their respective newspapers.
- Gastronomy luncheon with key legislators will not take place.
- Various members of the committee were assigned a legislator(s) on the appropriations committee to contact and to try to persuade them to reinstatement adult education funding

### **New Adult Education Grant Application**

There was a discussion regarding the re-authorization of the federal adult education grant. A draft of the grant that the staff at USOE is writing for Utah was passed out for members of the committee to review and make suggestions. Dave has drafted a one-year application for the grant money for this coming year because the federal government has not re-authorized the grant for multiple years, but has given funding this year only. Bidder's Conferences will be held for the grant competition. The grant is to be mailed out by March 15, 2004. Districts will have two months to write the grant. Award notices will be out by June 15, 2004. This is a different time frame.

### **Other Business**

*Dave Steele* recommended having the URAD report due in August instead of July. This way the districts will not have to estimate figures.

*Dave Steele* had a tentative agenda for the spring Director/Coordinator meeting in Cedar City on March 31<sup>st</sup> through April 2<sup>nd</sup>. He invited the advisory committee members to attend.

*Suzette Martellaro* informed the committee about an "Access to Services" survey being conducted by the Department of Workforce Services. Jim and Kim will help distribute these surveys.

The Education and Workforce Service Committee is working on a memorandum of understanding to explain how the all agencies involved with Workforce Investment Act (WIA) will collaborate to deliver services to the community.

Governor Walker's Transition to Adulthood Committee is helping youth who are "aging out" of foster care. Sub-committees, Employment and Training, Housing, and Transportation are working to coordinate services for youth who are "aging out" of foster care services. The Employment and Training Subcommittee is currently working on assessing all training opportunities available for these youth.

*Shauna South* said that Governor Walker's Literacy Alliance group has funding to produce book bags for children in need. If the parents are not reading then parents are referred to adult education programs.

*Edith Mitko* informed the group about a project to distribute books to at risk students in grades K-3. She asked for suggestions of other languages, besides Spanish, for Governor Walkers Initiative on Literacy promotion. Suggestions were: Arabic, Bosnian and Sudanese.

#### **Agenda Items for March Meeting**

Dave will give legislative and federal updates. Edie will report on governor's Initiative of Literacy committee. Suzette will give an update on Dept of Workforce Services surveys. Kim, Dave and Jim will go over the adult education advisory committee positions.

#### **Adjourn**

Kim called for a motion to adjourn the meeting. Paula moved to adjourn the meeting and Edith seconded the motion and the motion passed. The meeting adjourned at 12:30 p.m. The next meeting will be held March 10, 2004 from 10:00 a.m. until 12:30 p.m. (no lunch).